

**VIRGINIA BOARD OF BAR EXAMINERS**

**Office of the Secretary  
2201 West Broad Street  
Suite 101  
Richmond, Virginia 23220-2022  
804-367-0412**

Processor:

**AMENDMENT\* TO MY APPLICATION  
AND/OR CHARACTER & FITNESS FORMS**

OFFICE USE ONLY

\*This form is **only** to amend/update a current application on file (no fee required).

**Note:** Do **NOT** use this form for address changes. Use the [Change of Address form](#).

**APPLICANT NAME:** \_\_\_\_\_

**LAST 4 OF SSN:** \_\_\_\_\_

**NCBE NUMBER:** \_\_\_\_\_

I understand that until I am licensed, admitted and registered as a member of the Virginia State Bar, I have a continuing duty to report immediately any change to my personal, educational or professional status, including anything that would modify any of the responses on my previously submitted Application or Character & Fitness forms.

**I hereby swear or affirm that the information contained in the following \_\_\_\_\_ page(s) is complete and true, and amends and/or updates my previously submitted answer(s).**

\_\_\_\_\_  
Signature of Applicant

Commonwealth/State/District of \_\_\_\_\_

County/City of \_\_\_\_\_

I, a Notary Public of such County/City, certify that on this day personally appeared before me

\_\_\_\_\_  
who thereupon made oath that all statements contained in this application are true and complete.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

My commission expires on \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Registration Number (if applicable) \_\_\_\_\_

NOTARY SEAL (must be affixed)

**Mail your signed and notarized amendment to:**

**Office of the Secretary  
Virginia Board of Bar Examiners  
2201 W. Broad Street  
Suite 101  
Richmond, VA 23220**









